



*Windy City Chapter - FINAL
Meeting Minutes
January 21, 2009
11:30-12:30PM
7 West Jackson Boulevard, Lake Erie Room*

The meeting was called to order at 11:30 am

The following members were in attendance: Adrienne Callahan, Kesha Watson, Lashana Johnson, Cynthia Curtis, Carmen Maso, Diane Wade, Margaret Herring and LuAnn Keane. Via teleconference: Cassandra Griffin, Bernita Betts, Lequita Mayhew and Carzella Pritchett.

The meeting was opened with a round table discussion and introductions.

Audit Report/Treasurer Report (Adrienne Callahan)

Adrienne walked us through the key points of the audit report and findings. Responses to the recommendations on the audit will be voted on at the March meeting. Some of the key findings were: there should be a cap on the amount of checks written, copies of records should be given to Finance Chair and Vice President, and the Chapter needs to develop a financial process.

* Action item: It was decided that there will be further action including some proposed language that will be drafted to be included in the by-laws. Look for an update at the February meeting.

Vote:

Adrienne made a motion to accept the October, November and December 2008 treasurers report (provided previously via email to all members), motion was seconded by Cynthia Curtis. Motion carried.

Fundraiser Report

That's My Pan fundraiser was a big success. One order of pans was sent internationally; it was sent to Italy. We look forward to holding this fundraiser again.

Diversity (Lequita Mayhew)

There was some discussion on potential training opportunities. Lequita will follow up and provide the group with additional information. She plans to attend some training, as well as engage the Chapter in some diversity issues in the next couple of months.

Training Plan (Cynthia Curtis)

Cyd offered some follow up discussion on the coaching 101 class. There will be about 4 - 6 meetings during the year for the buddy system. The buddy system will work like the mentor/mentee relationship.

The attendees all agreed it would be best to begin that training after the Regional Training Conference. There was a reminder about the toastmaster's workshops being held

in March. This will be a great lead in to the RTP training on Goals (a Body in Motion, Stays in Motion).

Upcoming Events:

Spring Regional Training Program – April 17-18, 2009

*Note: RSVP to Lashana Johnson by March 13 if you will be attending the play, please make sure you make your hotel reservations by April 1 and send in your registration fee and form by April 10. If you need more information please contact Lashana Johnson (312) 886-4070.

Speaking with Confidence Training: March 10, 12 pm – 1 pm, Room 331
March 17, 12 pm – 1 pm, Room 330
March 24, 12 pm – 1 pm, Room 325
March 31, 12 pm – 1 pm, Room 331

*Note: the location for this training is 77 W. Jackson Blvd.; this training will be on a first come, first serve basis and is only open to 10 members. Please contact Lashana Johnson to RSVP at (312) 886-4070.

Next Chapter Meeting:

February 18, 2009 from 11:30 am – 12:30 pm, in the Lake Ontario room located at 77 W. Jackson Blvd.

Meeting was adjourned at 12:30 pm