

***Windy City Chapter - FINAL
Meeting Minutes
February 18, 2009
11:30-12:30PM
7 West Jackson Boulevard, Lake Erie Room***



Attendees

Cyd Curtis, Jackie Wasik, Carmen Masó, Andrea Bovard, Brenita Bretts, Shari Holloway, Margaret Herring. Via phone: Joyce Scott, Lequita Mayhew, Cassandra Griffin.

The meeting began with an Update on Adrienne – Adrienne's surgery is scheduled for Thursday A.M. Cyd will wait to send a note out to the group until Thursday early to make sure that surgery is going ahead. She will also resend Adriane's home address.

Meeting Minutes – There were no comments on the meeting minutes – Jackied motioned that the January minutes be approved. Shari seconded. Motion carried.

Audit response – Cyd explained that the two documents sent with the agenda were for the chapter to look at. She will send an additional document electronically – and it was provided hard copy to those at the meeting. There are three documents to respond to the audit. 1) Point by point response to the Audit findings. The second is proposed operating guidelines for the Windy Chapter in response to the Audit. And the third is a funds request form also in response to the Audit. There were no initial comments on the documents. In the next chapter meeting the chapter will discuss and barring significant revisions, the documents will be entered for a vote on acceptance in to the Chapter operating guidelines.

Cook Book fundraiser update – The cook books have gone to press. They will be \$10 each. Both Jackie and Cyd were unable to open the attachment Regional sent to Lashana so we will have additional updates on the cookbook at our next chapter meeting. There was a general assumption that cookbooks would be available for purchase at the Regional Training.

RTP update - In response to the initial Call for volunteers Lequita Mayhew and Carmen Masó have volunteered. During the meeting Shari Holloway volunteered and there were two possible volunteers in addition. Thank you to all! We will be plenty busy in the next two months! There is a draft website ready that we hope will go up soon and we encourage members to circulate it to get a big audience to attend the training. Regional president Mable Seldon would like to host a membership event. She had proposed Thursday evening. Those present in the room and on the call indicated they had not intended to come on Thursday evening. There was a general consensus that there would not be many from the chapter attending Thursday evening. Cyd promised to call

Mable back after our chapter meeting. She will bring forward the recommendation to move the membership event to Friday – there were various suggestions on times - Lunch, pre-play. Pros and cons of each were discussed.

Lequita asked about local chapters presence in the agenda. A review indicated that most are outside trainers or national officers. There was some discussion on if diversity training was covered in the Agenda and if for future events we should tap into more local trainers as well. People present at the meeting did not participate in setting the Agenda so comments were noted but could not be fully addressed.

There was also concern from the group that the 8:15 start time might be a bit too early. The members present suggested moving the start time back to 8:30 or 9 a.m. Registration time should also be specified in future revisions of the agenda.

One incentive the chapter is offering is that when you register and show up that morning your name goes in a jar. At the start of each session (promptly at the start time) we will draw a name from the jar. If your name is called, AND you are in the room ready to go, you get the prize. This incentive was seen at other conferences as a fun, effective way to help get people in their seats on time.

Toast master update – Members were encouraged to sign up for the toast master training. Carmen gave a great description of the training and the benefits it offers. Cyd will resend the electronic flyer on the training. There was clarification that each date there is some thing different that builds on the past class.

Next meeting March 18th 11:30-12:30